

WHAT TO BRING TO YOUR LOW INCOME HOME ENERGY ASSISTANCE (LIHEAP) APPOINTMENT OR CSBG APPOINTMENT

****PROOF OF HOUSEHOLD INCOME FOR MEMBERS 18 YEARS OF AGE AND OVER- IF YOU ARE EMPLOYED YOU MUST BRING 8 WEEKS OF CONSECUTIVE PAY STUBS. FOR SELF-EMPLOYMENT YOU MUST HAVE 16 WEEKS OF DOCUMENTATION. PROOF OF CHILD SUPPORT, ALIMONY, RETIREMENT, AFDC, VETERAN BENEFITS, OR PENSIONS IS REQUIRED.**

*****If your income is Social Security you must provide your award letter or a print out from the Social Security Office as we can no longer accept bank statements as proof of income.***

****ZERO INCOME STATEMENT FROM A NON-RELATIVE/NON-HOUSEHOLD MEMBER AND SELF-CERTIFICATION OF NO INCOME FOR ANYONE 18 OR OLDER WHO HAS HAD NO INCOME FOR THE LAST 16 WEEKS. ZERO INCOME STATEMENT CANNOT BE FROM SOMEONE WHO RECEIVES LIHEAP/CSBG ASSISTANCE.**

***** Previous 12 months Electric or Natural Gas Bills showing usage and amount. Receipts from previous 12 months for any home delivered fuel.***

****SOCIAL SECURITY CARDS FOR ALL HOUSEHOLD MEMBERS ALONG WITH VALID PHOTO ID FOR THE PERSON APPLYING FOR ASSISTANCE.**

**** IN ADDITION TO THE PREVIOUS INFORMATION REQUESTED IF YOU ARE HERE FOR AN EMERGENCY APPOINTMENT, YOU MUST HAVE YOUR CUT OFF NOTICE AND THE ELECTRIC BILL THAT GOES WITH THE CUT OFF NOTICE. FOR EMERGENCY HOME DELIVERED FUEL ASSISTANCE, YOU MUST HAVE A LETTER FROM THE SUPPLIER STATING YOU HAVE LESS THAN A 3 DAY SUPPLY.**

YOUR APPOINTMENT IS _____ TIME: ____.

You can also mail an application to:
BCCAA
3509 Tuckaleechee Pike
Maryville, Tennessee 37803

Visit our website for more information at
blountcaa.org or call our office at
865-983-8411 ext. 23,57, 34,24

Attention: Community Services Programs

***** MAIL-IN/DROP OFFS ARE ACCEPTED THE THIRD WEEK OF EACH MONTH MON.-THURS. 9:00AM TO 3:00PM.***

